

# JOB PROFILE



## Job Title: Production Team Member

Reports to: Team Leader

FLSA Status: Non-exempt, Hourly

### Primary Job Responsibilities

To learn and perform all aspects of the manufacturing process: receiving, prep material, manufacturing, operation, secondary, quality assurance, wash, pack, shipping, maintenance and general cleaning

### Skills

- Inspection equipment
- Use of hand tools
- Manual machines (saws, bridge ports, radials, mills)
- Secondary operations as drilling angle holes, deburring, cleaning/beveling edges, repairing, and hand stamping, engraving, filing, polishing.
- Daily and weekly maintenance – house keeping and machine upkeep
- Mill raw materials by cutting to length and milling to the proper dimensions.
- Wash and pack and prepare product for shipment
- Component installation
- Understanding Mazatrol
- Perform visual and dimensional product inspections at all phases of the production process to ensure conformance to specifications and quality assurance.
- Basic computer skills. Syteline, Excel, E-mail, schedule system, and TAG
- Record job status on work schedule board.

### Worker Specifications

**Interest or temperament** (characterized by different types of job situations to which the person must adapt).

- Detail oriented
- Systematic/analytical approach to problem-solving
- Articulate with the willingness to communicate with Team Members
- Responsive to change and new ideas
- Able to work effectively in a team environment, including assuming both team member and leader roles
- Able to respond to stressful situations in a controlled, mature manner
- Self-directed – able to function without direct supervision with a sense of urgency
- Self-confidence necessary to assume high level of responsibility for decision making

### Aptitudes

- General reasoning ability
- Mechanical reasoning ability
- Spatial visualization
- Visual form perception
- Numerical ability
- Verbal comprehension

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DAMAN PRODUCTS  
COMPANY, INC.



## **Physical Demands**

While performing the duties of this job, the employee is regularly required to stand and walk; use hands to finger, handle, or feel; reach with hands and arms; and talk and hear.

The employee is required to stand for up to 8 hours during the course of their shift, to bend and stoop, push and pull, to reach out and above shoulder level, to kneel, squat, or crouch, to lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception, and ability to adjust focus.

## **Work Environment**

While performing the duties of this job, the employee is exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment is usually moderate. OSHA Standards do not require hearing or respiratory protection in our manufacturing environment. Protection is available at employee's request.